

**Trinity Lutheran Church Congregation Council Meeting Minutes**  
**Monday, November 9<sup>th</sup>, 2020 – 7 p.m.**

**DEVOTIONS – Pastor Fred**

**I. Call to Order & Devotion – 7 pm**

- A. Council Roster: Kevin S., Scott M., Sharon M., Gary T., Suzanne C., Key D., Mabel R. Darleen W., Erin D., Kim K., Ken K, Pastor Fred, John S., Bev D.

**II. Reports for Approval**

- A. Minutes from October 12<sup>th</sup> 2020 Council Meeting- Meeting minutes were approved by Council
1. Financial Secretary- Pledge vs. Giving is 100% this month, YTD 102%. Council is going to ask if Cliff Rollins wants to be a backup to the new Financial Secretary Gail Little. It was noted that a number of people are behind in their pledge amounts. Discussion follow on how to address this and it was decided that Pastor will follow up with these individuals.
  2. Treasurer + 2021 Budget approval- Income for October \$22,613, Disbursements \$24,458.69 with deficient of \$ 1,845.69. YTD – Receipts \$220,353.20, Disbursements \$233,888.57 with deficient of \$13,533.27. Budgeted for 2020 Receipts \$230,590, Disbursements \$246,231 with deficient of \$15,641. Even though income is \$10,200 below projected our expenses are \$12,300 below budgeted amount. The 2021 Budget will be approved at the 12/6/20 Annual Meeting. Motion was passed by Council to accept the Treasurer report.
- B. Pastor Report/ Concerns- Pastor completed the yearly evaluations for Julie & Kathy, Church services are back to virtual via YouTube, continues with phone check-ins and limited visits to those who desire them, Will participate via virtually the Lily Foundation Event 11/11-12-13, Advent mid-devotions will be held virtually on a weekly occurrence. Bishop ask Pastor to be a Vice Pastor for a church in Vernon due to opening in that congregation.
- C. Nurse's Report-Lynn S. has returned from medical leave.

**III. Status Report on Church operations and Ministries**

- A. Church-Discussion on Technology Coordinator position- Pastor & Mabel gave a report of their findings on how 12 congregations manage their technology. Found that 1 church has a paid person doing this while the majority leave this up to the Pastor/ secretary to fill this role. Review of the proposal was done and a motion was approved by council to create the position of Technology Coordinator. A formal job description will be created with a proposed no more than 8 hour a week and compensation of \$25 per hour. This position will start in January 2021. Funding for this position will come from the Delany Fund as this has been determined as a new ministry.
- B. Faith Kitchen + 2020 Thanksgiving dinner plan Update- Thanksgiving: Sign- up sheet will be posted at the Sr. Building; TLC will cook some Turkeys and with the assistance from other churches the plan is be make approximately 200 dinners for distribution. Due to COVID, there is a limit of volunteers allowed to cook/pack dinners. Church will inform Joanne that the church and Food Pantry will be closed between Christmas & New Years. Joanne will have to seek volunteers to come to church to open it to allow distribution of the daily lunches.
- C. Food Pantry- Staying with the Monday afternoon/ early evening distribution of food till after Thanksgiving. The numbers of people coming for food is very low at this time.
- D. Church Staffing- Purchased a laptop for Kathy for her use and Katie S. is assisting her setting this up. Kathy was using a desktop computer which limited her use when she worked remotely. A motion was passed by council that church employees starting in 2021 will have to use all of their vacation time during the year or they will lose them.
- E. Property- Painting of Narthex- still waiting on the quote for this work; air condition part in the Faith Kitchen is still on back order.
- F. Update on ministries
1. Living For Giving- No report
  2. Worship & Music- Organist vacation days- Julie did not take her 4 vacation days allotted to her in 2020. She will take 2 vacations day prior to end of the year. Discussion followed on how to compensate her for the additional 2 days not taken. Due to no unused vacation policy in place in 2020, church is going to propose to Julie that due to budgetary limitations, she will be compensated for 1 day and asked to roll over to 2021 the additional day. Kevin will discuss this option with Julie and follow up via email with council on the outcome.

3. Education-No report
4. Congregation Care- Sharon Matschke has resign coordinating the Card Ministry. Kim K. & Lynn S. are searching for a replacement

**IV. Reports and Updates**

- A. Voting on new council members for 2021- At the annual meeting on 12/6, the congregation will vote on the 3 new council members (Gordon S., Bruce K., & Sheri Sauer). Kevin S will be inviting them to attend the December 2020 Council meeting. Kevin will request the new council members to submit their bio for the voting at the annual meeting.
- B. Generosity Team Update- A letter will be sent out to the congregation prior to the annual meeting on 12/6 about the importance of pledging again in 2021 and the continued their generosity to support the church and all of its ministries.
- C. Annual meeting will take place on Sunday 12/6 via Zoom. Communication will be sent out to congregation about the meeting.

- V. **New Business** – 2020 Membership Roll Update- Membership Team -removed from the roll 4 members due their deaths in 2020. No other changes to the roll were taken due to Covid 19

**VI. Correspondence -**

**VII. Closing Prayers**

**VIII. Adjournment**

Faith Kitchen Saturday volunteer assignments for November 2020:  
11/7- Gary T., 11/14- Darleen W., 11/21- Suzanne C., 11/28- Key D.

Faith Kitchen volunteer assignments for December 2020:  
12/5- Mabel R., 12/12- Ken K., 12/19- Kim K., 12/26- Sharon M.

**December 6<sup>th</sup> 2020 Congregation Virtual Annual Meeting**

**Next Executive Team: Meeting: Monday 30, 2020 @ 7 PM**

**Next Council Meeting: Monday December 14, 2020 @ 7:00 PM**